

## Minimise risk of property damage during construction works on your site or next door

Please note: This is a Vero Insurance sample template only.

Company/Division:	
Performed by:	
Location	
Date:	

Any 'No' response should be explained. Note specific problem, location and improvement action to be taken.

<b>The risk: Failure to recognise likely impact and respond accordingly</b>						
	Yes	No	N/A	Comments		Completed (date)
<b>Minimise risk of damage to expensive items on your premise</b>						
Expensive items (e.g. artwork, fittings, fixtures, objects etc.) are removed from vicinity of works and secured in a protected environment	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>			
<b>Minimise risk of damage to your premise (assign responsibility)</b>						
<ul style="list-style-type: none"> <li>The works area is clearly separated from adjoining areas and secured.</li> <li>Barriers are erected to prevent unauthorised entry</li> <li>Clear dedicated access paths are provided for movement of equipment and materials to/from the worksite area to prevent accidental damage to adjoining areas.</li> <li>Screens (or similar) are erected to prevent dust and air-borne particles from escaping to nearby areas</li> </ul>	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>			
Permit to work programs are provided including (but not limited to) hot work, confined space, working at heights, dial before you dig etc.)	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>			
Condition report: Before any works commence, we capture the existing condition of our property including buildings, roadways, curb and guttering, vegetation (i.e. trees, grass etc.) by way of photos and text. We obtain sign-off from construction works contractor that this is a true reflection of current condition. In this manner, we can compare existing with that after works are complete and assign blame for impact	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input style="color: red;" type="checkbox"/>	<input type="checkbox"/>			

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